



Government of West Bengal
Office of the Chief Medical Officer of Health, Jalpaiguri
District Health Administrative Building, 1st floor, Hospital Road, Jalpaiguri
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No. 2784

Date- 26/12/24

NOTICE INVITING QUOTATION

Sealed envelope quotations are hereby invited from the bonafide and reputed Printer / Press / Supplier / Contractor / Agencies for supply of various printed articles for **AYUSH FAIR – 2024-25 (15th January – 17th January, 2025)** at Art Gallery, Jalpaiguri.

The list and quantity of the printed materials is enclosed herewith as per attached **Annexure – I**.
The quoted rate should include all cost of articles & accessories including transport cost etc.

The following documents should be submitted along with quotation papers.

1. Authenticated photocopy of valid up to date Trade license, PAN Card, Latest IT return, GST Regn. /return.
2. Credential certificate, if any

The sealed envelope should be superscribed as “**Quotation for supply of IEC printed articles for AYUSH FAIR 2024-25**”. The quotation is to be addressed to “**The Chief Medical Officer of Health, Jalpaiguri, West Bengal, Pin – 735101**”

Time schedule:-

The quotation is to be submitted in the drop box which will be kept at the office of the undersigned on all working days between 11 AM to 2 PM from 26/12/2024 to 02/01/2025 and will be opened on 03/01/2025 at 3.00 pm at the office of the u/s. The bidders or their representative may remain present on the schedules date, time & venue.

Terms & conditions:-

1. Any quotation without any above listed documents may be liable to be cancelled.
2. Any quotation may be cancelled during whole process up to final payment if any document attached is found faulty or defective in any course of time. The Tender Selection Committee will have no liability for the same.
3. The successful quotationer will have to supply within 3 days from the date of issuing of supply order as decided by the selection committee.
4. The quoted rate should include all taxes & charges.
5. The decision of the Tender Selection Committee is final and reserves the right to accept or cancel the whole procedure or any part of quotation therein without showing any reason.

Chief Medical Officer of Health
Jalpaiguri

Date -

Memo No.

Copy forwarder for information and taking necessary action please to –

6. The Special Secretary, AYUSH & AED. WBAS, Govt. of WB, Swasthya Bhawan, Kolkata – 91
7. The Sabhadhipati, Zilla Parisad, Jalpaiguri
8. The District Magistrate, Jalpaiguri
9. The CMOH – I/II/III/IV, DMCHO, Jalpaiguri
10. The ACMOH Sadar / ACMOH cum DTO Jalpaiguri
11. The District Information & Culture Officer, Jalpaiguri
12. The SDO, Sadar Jalpaiguri
13. The Accounts Office, of this office.
14. The DPMU, DHFWS Jalpaiguri
15. Notice Board of this office & DMO (Ayush) Office, Jalpaiguri.
16. Office file

District Medical Officer (AYUSH)
Jalpaiguri



Annexure – I

IEC Materials required for Ayush fair – 2024-25 at Sarojendra Deb Art Gallery, Jalpaiguri from 15th January 2025 to 17th January, 2025

SL. NO	IEC Materials	Quoted Rate
1.	Flex Banner (5X3' of 240 Micron, Multicolour)30 nos.	Rates to be given in firms / agencies Official letter pad
2.	Flex Banner (4X2 ^{1/2} ' of 240 Micron, Multicolour) 30 nos.	
3.	Leaflet , Size 9X6" 2000 nos.	
4.	Invitation Card with white printed envelop70 nos. (Size – 9X6" of 300 GSM glossy multicolour of both side invitation card with 100 GSM printed envelop)	
5.	Souvenir of the programme with Glossy cover pages...100 nos. [A4 size offset printing of total 50 leaves with cover page (250 GSM multicolour -2 pages), inner pages (70 GSM 45 pages) & page separator (130 GSM, multicolour-5 pages) with normal binding.]	
6.	Name Tag 50 nos. (Size B2 of 250 GSM multicolour single side with plastic jacket & blue tape.)	
7.	Badge with printed logo 60 nos.	
8.	Sun cap with AYUSH logo & writing400 nos.	
9.	Date Calendar of 2024100 nos. (Size 20X30" of 130 GSM art paper / semi-gloss paper, multicolour, printing with both side mounting with AYUSH logo wit writing matter)	
10.	Placards 40 nos. (size 2X1.5' 3 mm sun board with multicolour vinyl pasting with bamboo stick)	
11.	Brochure 500 nos. (size ¼ of 100 GSM map litho paper, multicolour both side printing, 3 folds)	
12.	Standing display Board with flex 06 nos. (Size: 5x3'with wood stand)	
13.	Messenger Bag 35 nos. (L x W x H: 40 x 4 x 30 cm, Single colour vegan/artificial leather side bag with sticker mentioning AYUSH FAIR, JALPAIGURI-2024-25, Tan/ black colour)	
14.	Portfolio Bag 25 nos. (L x W x H: 40 x 4 x 30 cm, Single colour genuine leather side bag with sticker mentioning AYUSH FAIR, JALPAIGURI-2024-25, Brown colour)	

District Medical Officer (AYUSH)
Jalpaiguri

Handwritten:
26/12/24
Acctt.

